

Meeting of the Employment Committee 30 September 2022

Chair: County Councillor Phillippa Williamson

Part II (Not Open to Press and Public)

Recruitment to the Role of Director of Law and Governance (Monitoring Officer)

The Committee considered proposals relating to the role of Director of Law and Governance arrangements for recruiting to the role.

Resolved: That

- i. the change in job title from Director of Corporate Services to Director of Law and Governance be approved.
- ii. the job description and person specification for the role be approved.
- iii. the engagement of recruitment consultants to assist with the recruitment process, on the basis set out in the report, be approved.
- iv. the Chief Executive/Interim Executive Director of Resources be authorised to engage recruitment consultants to assist with the recruitment process.
- v. the application of a market supplement to attract the best potential candidate pool be approved.
- vi. technical assessments be used during the recruitment process, the outcome of which would inform the shortlist for the role.
- vii. the assessment centre arrangements for recruiting to the role be approved.
- viii. the Chief Executive/Interim Executive Director of Resources be authorised to approve changes to the recruitment process in consultation with the Chair of Committee, Deputy Chair of the Committee and Leader of the Opposition, under the advice of the recruitment consultants.

Interviews for the Executive Director of Resources Post

The Committee conducted interviews for the position of Executive Director of Resources.

Resolved: That, subject to the receipt of satisfactory references and the formal approval of Full Council, the Committee proposed that an offer of appointment to the post of Executive Director of Resources be made to Mark Wynn.

Meeting of the Employment Committee

3 November 2022

Chair: County Councillor Phillippa Williamson

Part II (Not Open to Press and Public)

Longlisting, Interview Questions and Presentation Topic for the Director of Law and Governance (Monitoring Officer) Role

The Committee considered the applications received for the role of Director of Law and Governance, and arrangements for the presentation topic and interview process.

Resolved: That

- i. The agreed candidates be added to the longlist and that they go forward to the technical assessment.
- ii. The interview questions and presentation topic to be used as part of the interview process, as set out in the report, be approved.



Meeting of the Employment Committee

17 November 2022

Chair: County Councillor Phillippa Williamson

Part I (Open to Press and Public)

Working Flexibly Policy & Procedure - 6 Month Review

The committee considered the outcome of the six-month review of the updated Working Flexibly Policy and Procedure.

Resolved: That the six month review of the Working Flexibly Policy and Procedure be noted and the proposed actions, as set out in the report, be supported.

Part II (Not Open to Press and Public)

Shortlisting for the Director of Law and Governance (Monitoring Officer) Role

The committee considered the outcome of the technical assessments in order to determine the shortlist for interviews for the position of Director of Law and Governance.

Resolved: That:

- i. Those candidates identified as "Strongly Recommended" or "Recommended" be shortlisted for interview for the post of Director of Law and Governance.
- ii. Penna be asked to further test the market, and that any further interested candidates be subject to the technical assessment, and, if evaluated as "Recommended" or "Strongly Recommended", that they also be shortlisted.

